



DSE Policy

All Saints' Church, Walsoken

Please refer to Church document H&S_Doc_001 for all General Health & Safety requirements

Specific Policy

This Health & Safety (H&S) sub-policy controls use of Display Screen Equipment (DSE) in church.

Display Screen Equipment

DSE stand for Display Screen Equipment. It is electronic equipment that has an alphanumeric or graphic display screen, according to the Health and Safety Executive. This means any electronic device with a screen displaying letters and numbers, such as in text or calculations are DSE equipment.

Common examples of DSE include:

- 1) Smartphones.
- 2) Tablets.
- 3) Laptops.
- 4) Desktop monitors.
- 5) TV screens.
- 6) Touch screens.

Display Screen Equipment User

A DSE user is any individual who needs to use display screen equipment for a prolonged period to complete the tasks their job requires. The Health and Safety Executive class a DSE user as someone who uses display screen equipment for at least one hour or more at a time.

In church there is one piece of "Public-use display equipment", which is the drop-down projector screen which is exempt from DSE regulations.

There are two laptops used.

- 1) One brought to church to drive the Public-use display equipment.
- 2) One in church and used to drive the bell ringing simulator (not used for other work)

Neither of which have a Display Screen Equipment User.

There are no DSE users at All Saints', Walsoken.

Reference Documents

The Health and Safety at Work Act 1974

The Health and Safety (Display Screen Equipment) Regulations 1992

Procedure

For any DSE user employed other than directly by All Saints' Church Walsoken the DSE regulations are controlled by their employer even when on our church property. Home use of DSE equipment is out of scope of this policy. However, see appendix 2. For any extended use of a laptop brought to church it is recommended that a five-minute break is taken every hour.

Forms

None

Diagrams

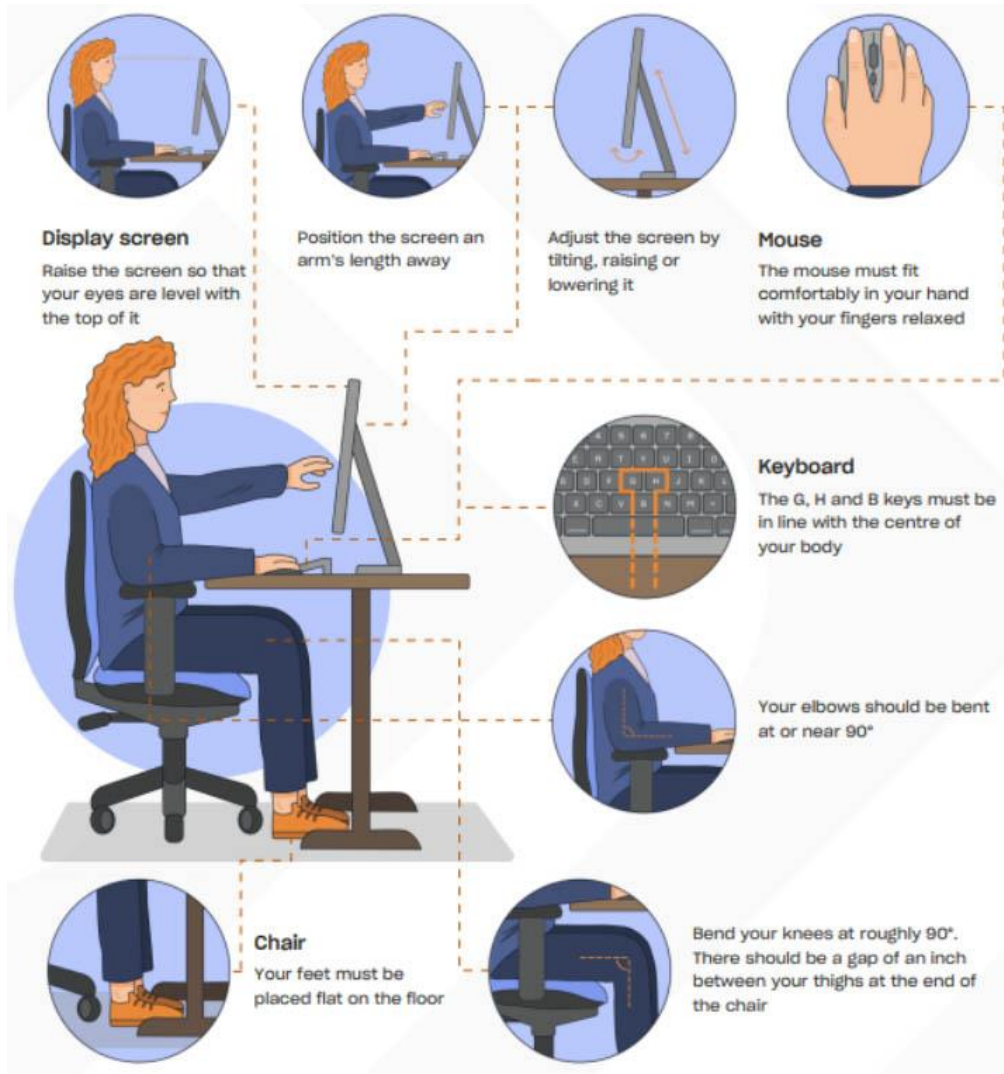
None

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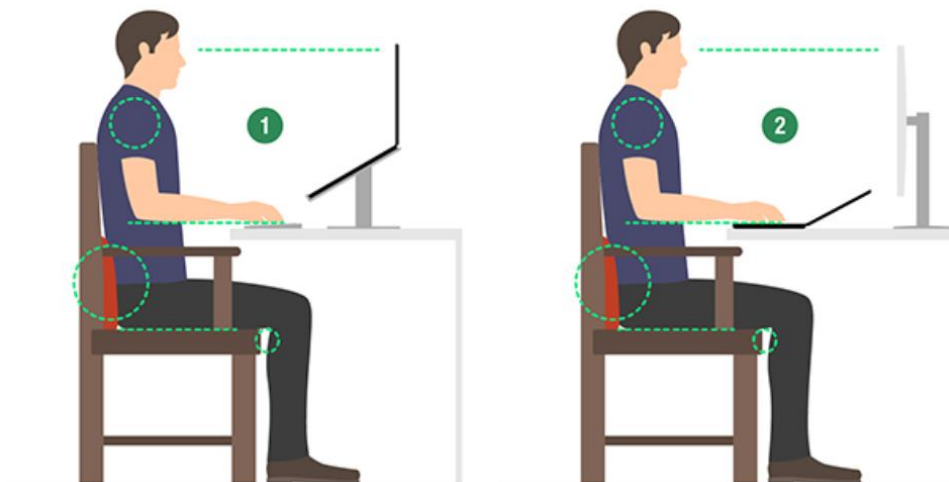
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Appendices

Appendix 1. Basic Set-up for DSE (Classic Screen) user



Appendix 2. Basic Set-up for DSE (Laptop) user



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