



The Church of England
Diocese of Ely

All Saints' Church, Walsoken
Renovation Project

Renovation Project Supporting Documentation

Title: Typical Timetable for Development
and Delivery

Date: 24th February 2026

DEVELOPMENT PHASE					
Activity	Timescale - <i>Based on Permission to Start in April 25</i>				Who will deliver this activity
	Start Month	Start Year	End Month	End Year	
Recruit Heritage Project Manager (HPM) and Evaluator	April	2025	May	2025	Project Team
Tender and commission consultants and surveys	April	2025	May	2026	Architect
Gather baseline data and produce development stage evaluation plan	April	2025	June	2025	Evaluator
RIBA Stage 2-3 Design	April	2025	October	2025	Architect
Planning for skills workshops	May	2025	April	2026	HPM
Planning for first fair	May	2025	Sept	2025	HPM
Deliver first SVC workshop	July	2025	July	2025	HPM
Monitor development activities	July	2025	October	2025	Evaluator
Deliver Heritage fair	Sept	2025	Sept	2025	HPM
Deliver second SVC workshop	October	2025	October	2025	HPM
Preparatory work with primary schools	October	2025	March	2026	HPM/Evaluator
Recruit and mentor new churchyard volunteers	October	2025	June	2026	HPM/Evaluator
Apply for planning permission and statutory process	November	2025	December	2025	Architect
RIBA Stage 4 Design	November	2025	March	2026	Architect
Preparatory work with building contractors	November	2025	April	2026	HPM
Develop long term business plan	November	2025	May	2026	HPM
Mid-point review	December	2025	December	2025	Core team
Planning for second fair	January	2026	July	2026	HPM
Tender documentation and tender action	February	2026	March	2026	Architect
Deliver skills workshops for contractors	April	2026	April	2026	HPM
Tender period (6 weeks)	April	2026	May	2026	Architect
Monitor development activities	April	2026	July	2026	Evaluator
Deliver skills workshops for contractors	April	2026	April	2026	HPM
Tender review, interviews, reporting	May	2026	June	2026	Architect /QS
Prepare and submit grant applications to other grant giving bodies	May	2026	July and after	2026	Bid writer/Core team
Preparation of stage 2 NLHF application and supporting documents	June	2026	July	2026	Bid writer/Core team
Produce evaluation report and plan for delivery period	June	2026	July	2026	Evaluator
Deliver Heritage fair	July	2026	July	2026	HPM
Submit stage 2 bid	Aug	2026	Aug	2026	Bid writer

DELIVERY PHASE					
Activity	Timescale - <i>Based on Permission to Start in Jan 2027</i>				Who will deliver this activity
	Start Month	Start Year	End Month	End Year	
Confirm HPM and Evaluator appointments	Jan	2027	Jan	2027	Project lead
Recruitment of Admin Support if necessary	Jan	2027	Feb	2027	Project lead/core team
Appoint contractor and mobilisation	Jan	2027	Feb	2027	Architect
Contract period (18 mths)	March	2027	August	2028	Architect
Hard hat tours (x6 on 3 days)	June	2027	March	2028	Architect/main contractor/HPM
Heritage fairs (x3)	July	2027	July	2029	HPM
Skills workshops (x8 2-day sessions)	April	2027	July	2029	HPM
Evaluation Report	June	2028	July	2028	Evaluator
End of construction defects period, Final certificate	August	2029	August	2029	Architect
Completion of Delivery Phase					